

INSTRUCTIONS FOR APPLYING FOR EXAMINATION:

- Apprentices - active registered apprentices will receive their first attempt at the written examination free of charge. All second and subsequent attempts at the practical examination free of charge. All second and subsequent attempts at the written examination are subject to a \$125.00 examination fee. Placement examinations are not included.
- Trade Qualifier - if applying as a trade qualifier, you must first complete the Form 7 – Trade Qualifier Application and meet the minimum requirements. Refer to our website for instructions on how to apply as a trade qualifier.
 - If you require a translator, please be certain to check the appropriate box on this form. Please note that this service is only available to “Trade Qualifiers”.
- Do not apply until you are ready to attempt. Refer to our website www.saskapprenticeship.ca for the most recent examination study in www.saskapprenticeship.ca listed study materials. When texts are being purchased, you should allow several weeks for delivery. Application must be received one month before desired date of exam.
- Scheduled examination dates cannot be rescheduled. Failure to attend a scheduled examination date, will not count as an attempt, but will forfeit your application fee and you will be required to reapply for examination.
- Written examinations - \$125.00: Refer to the written examination schedule for a list of dates and locations. Applications must be received in this office a minimum of one month before the desired date of examination.
- Practical examinations - \$175.00: You must pass the written examination first. There is no practical examination schedule. When the minimum numbers of applications are received, an examination date will be scheduled. We try to give candidates a minimum one months notice before their scheduled examination date.
- Placement examinations - \$125.00: You must be a registered apprentice and have the minimum required number of hours. Only one attempt at this examination can be made. Your employer must approve of your request to attempt the examination.
- Accuplacer Assessment - \$25.00: Candidates who wish to become apprentices, and do not meet the educational requirements for the trade, are required to complete an Accuplacer assessment and possible upgrading. Only those who have received a letter indicating they must complete an Accuplacer assessment are to complete and submit this form with the required fee.
- Gasfitter applicants – Refer to the Licensing Examination Information located in “designated trades” on our website www.saskapprenticeship.ca for course requirements before applying for examination.
- Enclose a cheque or money order made payable to the SATCC. If paying by credit card, complete the credit card information at the bottom of the application. To apply by phone, call 1-877-363-0536 with your credit card information. There will be a \$25.00 charge for NSF cheques. Post-dated cheques will not be accepted. All fees are non-refundable.

Trade Qualifiers must have an "Approved" result letter prior to applying for exam. Visit our website at www.saskapprenticeship.ca under Trade Qualifier for assessment information.

An approval letter will be mailed to you within two weeks of receipt of this application. A final notice detailing time and place will be mailed approximately two weeks before the scheduled examination date.

Mail, fax, or scan and email your application to:

Saskatchewan Apprenticeship and Trade Certification Commission

2140 Hamilton Street
REGINA SK S4P 2E3

or

Fax: 306-787-5105

Email: apprenticeship@gov.sk.ca

Contact this office at (306) 787-2444 or toll free 1-877-363-0536 if you have any questions or concerns.



For Office Use Only

Form 2 Application for Examination

Trade:

Personal Information: (please print)

Last Name Given Name Middle Name

Mailing Address (Box/Street Number & Name; City, Prov., Postal Code)

Home Phone Number Cell Phone Number Work Phone Number

Email Address PSE Number

(YY)

Gender: Male Female

International applications requiring a translator will be contacted by SATCC for a special sit exam.

Please see exam schedule below. International applicants requiring a translator do not have to complete this area.

Written (\$125) Practical (\$175) Translator required (for Trade Qualifier only)
 Placement Exam Level: (\$125) (for registered apprentices only)
 Accuplacer Assessment (\$25)

Desired Examination Location (refer to the examination schedule for a list of dates and locations):

Location of Examination: Date of Examination:

Completion of this area is mandatory.

Consent to Disclose Information: My signature below authorizes the Saskatchewan Apprenticeship and Trade Certification Commission (the "SATCC") to collect, use and disclose personal information about me, pertaining to my participation in apprenticeship or certification training; (ii) for the purposes of providing verification of my certification, determining my eligibility for apprenticeship and certification programs in other jurisdictions; (iii) assisting in inter-provincial labour mobility; (iv) program planning and (v) market research.

This is a Mandatory area that must be signed by the applicant.

Date

Signature

The following information is voluntary.

Indigenous Ancestry: Please check the appropriate category:

First Nations Métis Inuit

Disability: Do you consider yourself to have a persistent and severe disability which limits employment activities?

Yes No

Visible Minority: For the purpose of equity programs, visible minority persons are "persons, other than Aboriginal people, who are people of colour." For example, African, Chinese, Korean, or other racial background. Do you consider yourself to be a visible minority person?

Yes No

Card Holder: Amount: \$

Card Holder Day Time Phone Number or Email Address:

Visa Mastercard Visa Debit Card MasterCard Debit Card

Card Number: Expiry Date:

Designated trades in Saskatchewan:

Agricultural Equipment Technician, Aircraft Maintenance Engineer Technician, Automotive Service Technician, Boilermaker, Bricklayer, Cabinetmaker, Carpenter, +Framer, +Scaffolder, Construction Craft Labourer, Cook, Construction Electrician, Electronics Assembler, Esthetician – Nail Technician, Esthetician – Skin Care Technician, Glazier, Hairstylist, Heavy Duty Equipment Technician, Landscape Horticulturist, Instrumentation and Control Technician, Industrial Mechanic (Millwright), Insulator (Heat and Frost), Ironworker Reinforcing Rebar, Ironworker Structural, Lather (Interior Systems Mechanic), Locksmith, Machinist, Meat Cutter, *Processor, *Slaughterer, Metal Fabricator (Fitter), Mobile Crane Operator, +Boom Truck Operator A, +Boom Truck Operator B, Motor Vehicle Body Repairer (Metal and Paint), +Refinisher, Painter and Decorator, Partsperson, Pipeline Equipment Operator, *Dozer, *Excavator, *Grader, *Sideboom, Plasterer, Plumber, Pork Production Technician, *Breeder, *Farrowing, *Facilities Maintenance, *Grower-Finisher, *Nursery Management, Powerline Technician, Refrigeration and Air Conditioning Mechanic, Recreation Vehicle Service Technician *Rig Technician – Motorhand (Level 1), *Rig Technician – Derrickhand (Level 2), *Rig Technician – Driller (Level 3), Roofer, Sheet Metal Worker, Sprinkler Fitter, Steamfitter-Pipefitter, +Petroleum Installer, Tilesetter, Tower Crane Operator, Truck and Transport Mechanic, Water Well Driller, Welder and +Semiautomatic Welding Production Operator.

+Proficiency Certificate

*Endorsement Certificate

Written Examination Dates and Locations:

	February	March	April	May	June	July	August	September	October	November	December
Estevan		21			20			19			19
La Ronge	14			16			22			21	
Lloydminster		21			20			19			19
Moose Jaw		21			20			19			19
North Battleford	14			16			22			21	
Prince Albert		21			20			19			19
Regina	13	20	17	15	19	17	21	18	16	20	18
Saskatoon	13	20	17	15	19	17	21	18	16	20	18
Swift Current	14			16			22			21	
Yorkton	14			16			22			21	

No written examinations in the month of January.

Practical examinations:

- Refer to our practical examination schedule for a list of dates and locations.
- Journeyman examinations in the following trades consist of written **and** practical examinations: **Electronics Assembler, Esthetician – Nail Care Technician, Esthetician – Skin Care Technician, Hairstylist, Machinist, Motor Vehicle Body Repairer (Metal and Paint), Semiautomatic Welding Production Operator and Welder Trades.**
- Candidates require a pass mark of 70% in the written examination before being eligible to apply for the practical examination.